



Food Not Bombs

P.O. Box 424, Arroyo Seco, NM 87514 USA
575-776-3880 Toll Free 1-800-884-1136
www.foodnotbombs.net

The Food Not Bombs Presentation Contract / Memorandum of Understanding

Purchase Order # fnb _____ Date _____

Please provide us with this information for our contract to help us make sure your Food Not Bombs Presentation will be a success. We need housing with a bed and transportation for Keith McHenry. We arrange the transportation from our end but we will need to have part or all of the transportation costs paid in addition to the honorarium. The honorarium, housing and transportation must be paid within 30 days of the presentation. The honorarium covers the main presentation to the entire community and several presentations to individual classes while visiting your institution. Mr. McHenry donates the honorarium to Food Not Bombs. Keith would like to staff a literature table the day of the presentation. He also needs to swim to maintain his health. Please fill this out and return it as soon as possible to secure the dates. Please have an officer of your organization sign and date at the bottom and mail it to our office. Please make sure the honorarium and transportation funds are mailed to the Post Office Box. We do not get mail at the physical address required by the IRS. Thanks and we are excited that we will be giving a Food Not Bombs Presentation to your community.

For more details about the speaker and the presentation please visit: <http://www.foodnotbombs.net/speaker.html>

Day and Date of event: _____

Time of event: _____

Location and address of the event: _____

Sponsoring Organizations: _____

Contact person: _____

Contact Person's Phone Number: _____

Contact Person's email: _____

Total Honorarium \$ _____

When will the Honorarium be paid? _____

Accounts Payable Name and Phone Number _____

Transportation Cost Amount to be paid \$ _____

Date Arriving: _____ Date Leaving: _____

Location for literature table day of presentation: _____

Housing Address and Phone: _____

Housing covered by sponsoring organization: Y / N

Can Keith use the school swimming pool? Y / N Pool hours: _____

Details for Honorarium:
(physical address for IRS policies only)

Keith McHenry
1237 Cardenas Lane
El Prado, NM 87529 USA
SS # 225-86-6212

Mail Honorarium to:
Food Not Bombs
P.O. Box 424
Arroyo Seco, NM 87514 USA
(we cant get mail at the physical address)

On the behalf of organization or club
_____ date _____

On the behalf of Food Not Bombs
Keith McHenry date _____